

# Project Proposal Form / Selection Criteria Worksheet

## EPA Tribal Border Infrastructure Program

Name of Tribe: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_ Fax #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Project name and brief description: \_\_\_\_\_

Please indicate how the Tribe wants EPA funds to be provided for the project:

\_\_\_\_\_ Interagency agreement between EPA and the Indian Health Service

\_\_\_\_\_ Interagency agreement between EPA and other federal agency (List other agency: \_\_\_\_\_)

\_\_\_\_\_ Direct grant between EPA and the tribe

Attach a map of the project, a map showing the project's location on the reservation, and any available documents, such as: feasibility studies, environmental studies, plans and specifications, and design documents.

### Selection Criteria

**1<sup>st</sup> Selection Criteria - Projects must address an existing public health or water quality problem. Emphasis will be given to residential domestic problems.**

Indicate the type of public health or water quality problem the project will address and explain why (attach any supporting documentation):

\_\_\_\_\_ Project addresses **existing** acute threat to health (examples: human exposure to microbiological contaminants through drinking water systems; contact exposure due to inadequate wastewater disposal)

\_\_\_\_\_ Project addresses **existing** water quality issue of significant environmental/ecological impact (examples: significantly degraded surface water; impacts to endangered species)

\_\_\_\_\_ Project addresses **potential** acute threats to health

\_\_\_\_\_ Long-term/chronic exposure to non-acute human health impacts (example: violation of non-acute Safe Drinking Water Act standard)

\_\_\_\_\_ Existing water quality issue that does not have a significant human health or ecological/environmental impact

Identify the population to be served by this project:

<u>Existing</u>	<u>Planned</u>	
_____	_____	Number of houses
_____	_____	Number of tribal members
_____	_____	Number of non-tribal members

List the non-residential users to be served by the project, and the capacity that is designed to serve these users as a percentage of the total design capacity for the project.

**2<sup>nd</sup> Selection Criteria - Projects must have adequate provisions for long-term operation and maintenance (O&M).**

Attach a one page itemized estimate of the O&M costs for the proposed project. If the proposed project will connect to an existing system, the estimate must include the O&M costs for the entire system. How does the Tribe intend to finance the O&M costs?

Does the Tribe charge users for O&M costs? \_\_\_\_ yes \_\_\_\_ no If yes, please attach a copy of the rate structure.

Attach the actual O&M revenues and expenditures for the previous two years.

Describe the Tribe's O&M capacity. For example, does the Tribe have a utility structure, water board, tribal resolutions, ordinances, certified operators, meters and a rate structure which charges according to use?

**3<sup>rd</sup> Selection Criteria - The funding requested must be sufficient to adequately finance the project.**

Does this project require other funds to complete the project? \_\_\_\_ yes \_\_\_\_ no

If yes, describe the portion of the project to be funded by other sources, the amount, the source of those funds, and a time line for completing that portion of the project. Attach supporting documentation.

**4<sup>th</sup> Selection Criteria - Projects must be for planning, design, construction, or related activities associated with drinking water and wastewater infrastructure improvements. Drinking water projects must address water quality issues, not supply (quantity) issues.**

Attach a one-page itemized summary of project costs, for example: preliminary planning, engineering and design; parts, materials, equipment and labor costs; construction management oversight; construction inspection; and project administration (indirect and other costs).

For budgetary purposes, EPA will calculate the eligible planning and design costs using the attached tables from the EPA federal regulation 40 CFR Part 35, Subpart I, Appendix B. For budgetary purposes, a 2.5% project administration fee will be allowed for direct grants and tribal procurement, based on a percent of the construction cost.

**5<sup>th</sup> Selection Criteria - Projects must be substantially complete within 3 years of grant/interagency agreement award.**

Please indicate the time line for completing the project and attach any available schedules:

\_\_\_\_\_ Start planning  
\_\_\_\_\_ Complete planning (including environmental review)  
\_\_\_\_\_ Start design  
\_\_\_\_\_ Complete design  
\_\_\_\_\_ Start construction  
\_\_\_\_\_ Complete construction

Proposals with completed feasibility studies and strong institutional capacity to manage the projects will be ranked higher for this selection criterion.

**6<sup>th</sup> Selection Criteria - projects with transboundary (U.S. and Mexico) impacts must be certified by the Border Environment Cooperation Commission (BECC).**

Does this project have the potential to impact resources (e.g., aquifer, river) that are shared with Mexico?  
\_\_\_ yes \_\_\_ no

**7<sup>th</sup> Selection Criteria - All project descriptions must be submitted by the Tribal Chairperson or his/her designee.**

Projects will be evaluated by EPA staff on a scale of 1 to 5 with 1 being low and 5 being high.  
The criteria will have essentially equal weight but projects failing to meet all of the selection criteria will not be considered for funding.